

Number: \_\_\_\_\_  
Date turned in: \_\_\_\_\_  
Time: \_\_\_\_\_

## Sabinal FFA - Animal Project Center CONTRACT for USE 2022-2023 School Year

These rules are subject to change at any time at the discretion of the Sabinal Ag Teacher and Sabinal Administration:

**1. FACILITY OUTLINE AND USE** – The Sabinal FFA Animal Project Center, also known as the Ag Center is for use of FFA members to provide housing and care of their respective FFA livestock projects. All rules and procedures governing the Project Center are outline as follows. Sabinal FFA Equipment (feeders, waters, shelters, etc.) are first come first serve (Students who return their signed contracts, have their pen approved, and pen rental fee). Sabinal ISD and the agriculture science teachers are not responsible for the injury, illness or death of any animal kept at the Sabinal School Farm. The Agricultural Science Teacher(s) have the right to refuse student use of the facility if unacceptable animal care has been deemed by the Agricultural Science Teacher from the prior or current year. Any student who does **NOT** qualify for the Uvalde County Youth Show due to lack of meeting the minimum animal weight, passing classes, or other reasons deemed by the Uvalde County Junior Livestock Show Board or Agricultural Science Teachers, the student will **NOT** be allowed to house their animal project at the project center the following school year. There will be an allotted number of pens available for students to rent. Students will only be allowed to house 2 animals TOTAL at the facility. All projects kept at the project center will be shown through FFA. We will NOT house 4H projects.

**Animal projects of all species will NOT move in until contract is signed, pen rental is paid, and pen is approved by Mr. Beard**

- **Contracts with \$20 Rental Fee opens to be turned in 9/30/2022**
  - Contracts can be turned into the office to Melissa Torres
  - Pen Rental fee can be cash or check (Paid to Sabinal FFA)
  - Pens are FIRST TURN IN FIRST SERVE/CHOOSE
  - Contract and Pen Rental fee are due to hold the pen, if one of these is missing or is incomplete, the student will not be approved and will not be accepted until the requirements are met.
- **Pen needs to be cleaned and approved for animal move in 7 days after the contract is turned in**
  - If NOT completed/approved the pen will become available to the next student in line.
- **Earliest Animal Move in is: 09/01/2022**
  - Pen and Contract MUST be approved and turned in before the animal is allowed on the property.
- **All Animals MUST be OUT of the the facility by: 03/01/2023 and/or 2 weeks after the animals last show, and/or has been approved by Mr. Beard.**

**2. PEN RENTAL** - \$20 per project shall be paid in cash or check to be made out to Sabinal FFA. Payment shall be received before the animal is moved into the project center. This rental

payment will serve as a fund to maintain the project center (for example, but not limited to: hoses, clipper sharpening, landscaping equipment, etc.). This rental fee does **NOT** include animal necessities (such as medications, halters, buckets, showsticks, etc). This lease will terminate two weeks after the closing date of the target show for each individual animal, unless other arrangements are made with the Ag Science Teacher(s). Target show means the terminal show the animal is entered in (including the Uvalde County Youth Show). Additionally, the pen should be cleaned to Ag Teacher standard by the end of the two weeks/termination of the contract to remain in good standing (See #3 Pen deposit for clarification).

**3. PEN DEPOSIT** – In order for a student to use a pen the following school year and remain in “good standing”. The pen rental of \$20 will be in exchange for the pens being maintained throughout the school year, attendance at a minimum of 4 hours of clean-up, when the contract is terminated and once the animal has been removed, the pen and Sabinal FFA equipment (if applicable) has been **CLEANED** when deemed acceptable by the Ag Science instructor. Failure to attend and complete the designated “Clean-Up Days” and/or clean up hours will result in losing their pen space the following school year. If a student is unable to attend for any reason, they are responsible for finding a suitable replacement/parent or make prior arrangements with the Ag Science Teacher for other assigned duties. *\*See Clean-Up days and Hours for the current school year at the bottom of this document\**

**4. PEN ASSIGNMENTS** – The pens will be a first come first served basis (Student who returns their signed contract, has their pen cleaned and approved, and pen rental fee). The assignments will not be changed without Ag teacher approval.

**5. FEEDING HOURS** – Animals are to be fed between the hours of 6:00 am to 10:00 pm Monday – Sunday. The Ag Science Teachers(s) must approve any alteration of feeding times. This is for the safety of all involved. There will be no feeding during the school day. Students are NOT to leave class to feed their animals.

**6. MEDICATION** - Monthly vaccinations to maintain general health, such as dewormers, vitamins and other medications will be administered under the supervision of the Ag Science Teacher(s) by the student or students enrolled in animal related courses. Any other medication administered by the student, parent or any other individual must be with the consent of a veterinarian and the Ag Science Teacher. The Ag teacher is responsible for signing livestock entries at shows verifying ethical practices, so they must be kept aware of any and **ALL** medication used on livestock for any reason. Failure to make the ag teacher aware of any medication will result in the student not being able to show any more animals through Sabinal FFA. Costs for these medications and veterinary care is the sole responsibility of the student/owner of the animal.

**7. ANIMAL AND PEN CARE** – Animals must be fed and watered **2 times per day** unless otherwise instructed by a Veterinarian or Ag Teacher. Animal pens must be cleaned and maintained daily. No waste will be kept in the barns at any time for any animal. Disposal of animal waste will **NOT** be on school property. Disposal of animal waste is the sole responsibility of the student/owner of the animal. Water buckets should be maintained and cleaned weekly (No algae, dirt, or animal waste found in the buckets). Feed buckets should be maintained and

clean (no mold, hardened feed, etc.). Care of the animal should be arranged by the student/owner of the animal if the student will be unable to feed/water daily per expectations as listed in the agreement. If the animal is not be cared for following these standards, the agricultural science teacher will follow the violation procedure (#27).

**8. MAINTENANCE** – Each student will be expected to keep the area in front of their pens clean. You are also responsible to clean up if your animal defecates anywhere other than its pen. Feed bags will be taken and disposed of when empty. All feces, hair, wool, etc... must be cleaned from the wash racks when you are finished washing or clipping your animal. All feed should be stored in a varment free container (metal trash can, locking box, ect.).

**9. NEGLECTED ANIMALS** – Any animal neglected, abandoned, or abused will be removed from the barn and be charged a \$200 hauling/handling fee to deliver the animal to the nearest Auction Barn. Funds from the sale barn will be put into the Sabinal FFA account. Removal of an animal will occur after the 2nd documented written notification from the Ag Science Teacher(s) or Sabinal Administration (See *number 27*). Removal of animals from the barn forfeits any further use of facilities for the remainder of the students enrollment in Sabinal FFA. Neglect includes lack of a clean/sanitary pen, lack of feeding or watering, disregard of health (fungus, sickness, etc.), and/or animals at a body condition score of 2 or less. Abandoned includes lack of feeding or watering for a consecutive week/7 days and lack of communication with the Ag Teacher or Sabinal Administration about care for the animal. Abuse includes (Section 42.09 "Cruelty to Livestock Animals")-

1. Torturing an animal
2. Failing to provide food, care or shelter
3. Abandoning an animal
4. Transporting or confining an animal in a cruel manner
5. Killing, seriously injuring or poisoning an animal
6. Causing an animal to fight with another
7. Injuring an animal belonging to another person
8. Seriously overworking an animal.

**10. INAPPROPRIATE BEHAVIOR** – Anyone abusing any person, animal or property will be required to remove their animals from the barn immediately and forfeit future use of all Ag facilities. An individual that harms any animal will be held liable. Students are expected to act in a professional manner at all times at the agriculture facility. Any student serving an assignment in an alternative school or a suspension will not be allowed to enter the Ag facility. In the event of an alternative school or suspension, care of the animal should be arranged by the student/owner of the animal if the student will be unable to feed/water daily per expectation (See #7 in contract). There will be not consumption or possession of any type of drug, alcohol or tobacco related products on the premises. NO EXPLICIT MUSIC WILL BE TOLERATED!

**12. PERSONAL PROPERTY** – Personal property (such as halters, buckets, show sticks, etc) stored at the barn is not available for public use unless you have obtained permission from the owner of said property. "If it is not yours, leave it alone." Sabinal ISD and its employees are not responsible for theft or damage of any personal items. All tack, containers,

and/or equipment is to be labeled by the student to prevent any issue or confusion of personal property.

**13. PROBLEMS – ANYONE AWARE OF DAMAGE OR A PROBLEM AT THE BARN IS OBLIGATED TO REPORT IMMEDIATELY TO THE AG TEACHER or SABINAL ADMINISTRATION.** This includes, but is not limited to, broken water lines, electrical problems, panels, etc.

**14. ABANDONED EQUIPMENT –** Any lockers that are not cleaned out or feed cans, feeders, buckets, show boxes, etc, that are not removed from the Ag barn will become the property of the FFA Chapter within (14) days after the terminal show that you exhibit your animal. Lack of care for the Sabinal FFA equipment will result in lack of use of equipment for future use.

**15. FITTING AND MOVING ANIMALS –** All projects will be fitted by students, Ag teachers, parents and/or guardians only. Projects that have to be professionally fitted will need to make arrangements to show through the 4-H. Such projects shall not be housed at the Ag barn (See #6 on ag teacher ethics). The agricultural science teacher should be made aware of ANY and ALL animal movement from the school farm. Per the validation regulations and compliance council, the agricultural science teacher must know where all projects are at all times.

**16. ILLEGAL DRUGS AND ANIMALS –** Any student and or family using illegal drugs on animals will be removed from the program indefinitely.

**17. PEN MODIFICATION –** No modifications will be made on the pen without the consent of the Ag teacher. All modifications will be done at the student's expense, unless deemed otherwise by the Ag teacher. In cases where common fence separates two or more student's pens, all students involved will be considered responsible for any necessary repair or replacement of panels to their original position.

**18. ANIMAL HOUSING –** Animals will be housed at the Sabinal FFA Animal Project Center or the student's home. Any exceptions to housing of animals require permission of the Ag teacher. Ag teachers will not supervise projects outside of the Sabinal ISD without special conditions and permission of the administration of Sabinal ISD and Uvalde County Youth Show Executive Committee.

**19. RECORD SYSTEM –** All animal projects housed at the barn will have current records maintained by the exhibitor as a part of the FFA Supervised Agriculture Experience Program. Record book materials will be supplied by the Ag Teacher, along with proper training and will include expense, income, medication and activities pertaining to the animal project. Such records justify the need for use of the school facility for privately owned livestock.

**20. GATES –** All gates should remain closed at all times to protect animals from fleeing the Project Center area. All animal pen gates should have a properly functioning double ended snap or snap that secures the pen gate. **NO LOOSE CHAINS WILL BE ALLOWED**. Each pen will be equipped with 1 proper snap lock and chain. If the student loses and/or breaks the snap

lock and/or chain, the student is responsible for replacing it immediately. Animal pens will **NOT** be locked using locking systems such as padlocks, combination locks, etc. This is for animal protection if that animal must be removed in the case of an emergency.

**21. FREE ROAMING ANIMALS** – There may be no free-roaming livestock at the facility. Animals that are outside of their pens **MUST** be supervised by the student owner at ALL times. Students should **ONLY** remove their animal(s) from their pens. No student should remove another student's animal from its pen.

**22. FEED STORAGE** – Livestock, feed and tack should be kept in the assigned feed storage area. It should be kept in a dry, varmint-proof container that will keep feed fresh for consumption. Feed sacks that are empty should be removed from the facility and disposed of by the student. Any old or spoiled feed will be discarded properly and not poured onto the ground OR on the other side of the fence/neighborhood property. All tack, containers, and/or equipment is to be labeled by the student. Sabinal ISD and its employees are not responsible for theft or damage of any personal items (See #12).

**23. PETS** – No pets or other animals may be brought to the facility. Any damage caused by such other pets or animals will be the financial responsibility of the owner of that animal. The bringing of another pet will result in a violation.

**24. AG FACILITY “CLEAN-UP” DAYS**– The appearance of the agriculture facility is a priority; there will be 4 scheduled “Ag Facility Clean-Up Days”. Each student who keeps their animal at the facility **MUST** complete at least 4 hours of service throughout these 3 MANDATORY days. The clean-up days are **MANDATORY** and the student should dedicate at least 1 hour to these clean up days. These hours are required for students with animal projects housed at the agriculture facility. If a student is unable to attend for any reason, the student is responsible for finding a suitable replacement. If the student does not attend the 3 clean up days/complete their 4 hours throughout the school year they will **NOT** be able to house their animal at the school facility the following year. To earn back privileges the student **MUST** attend every clean up day the following school year for the entirety of the clean up day. Lack of showing up or providing a suitable replacement to the clean up days will result in the lack of use of the facilities the following school year. The purpose of these work days are **NOT** for the student pens to be cleaned of fecal material or buckets washed, these should already be occurring weekly.

**25. AG SCIENCE TEACHER(S) USE of ANIMALS** - Student projects may be used by the Ag teacher for livestock judging practice or to teach skills such as weighing, leading or other livestock management demonstrations during class.

**26. PROBLEMS AND CHAIN OF COMMAND** – When a problem or concern arises, the best way to resolve it is by following a set of “chain-of-commands”. Always begin with the Ag teacher, Principal, Superintendent.

**27. FAILURE TO ADHERE AND ABIDE BY THE ABOVE PROVISIONS AND ALL SABINAL ISD RULES AND STUDENT CODE OF CONDUCT, WILL**

**CONSTITUTE BREACH OF CONTRACT AND AUTHORIZE THE AG SCIENCE TEACHER TO ASSESS A \$200 HAULING/HANDLING FEE TO DELIVER THE ANIMAL TO THE NEAREST AUCTION BARN, THE PROCEEDS FROM THE AUCTION BARN WILL BE DEPOSITED INTO THE FFA ACTIVITY ACCOUNT AND WILL NOT BE RETURNED.**

**Failure to follow instructions (verbal or written) regarding pen maintenance and feeding will result in violation notices. The following is the discipline policy for violations as indicated above or in the policy handbook.**

- **First offense:** Teacher issues verbal or written warning to student.
- **Second offense or failure to heed first warning:** a written violation notice is issued to parent, student, and administration.
- **Third offense:** Project is removed from the facility within three days. Written notice will be given to the student, parent, and administration. The Sabinal Police Department will also be asked to issue a trespass notice barring students from coming onto the facilities. Expenses to haul animals away will be paid by students.

## **SABINAL FFA FACILITIES AGREEMENT (ONLY NECESSARY IF HOUSING LIVESTOCK AT PROJECT CENTER)**

**Please submit \$20 per animal to Mr. Beard for usage of the Sabinal FFA School Farm.**

This form is to be completed and returned with a required non-refundable fee by every student that utilizes the Sabinal School Farm.

1. I have read and agree to abide by the Sabinal Agriculture Science Policy Handbook. I clearly understand all rules and regulations outlined regarding the facilities.
2. I understand that a non-refundable fee must be paid and must accompany this agreement. This fee is non-refundable and is \$20 per head.
3. I understand that space may be limited and each student may be limited to the types and quantity of animals allowed to be kept in the facilities.
4. No additional equipment (heaters, heat lamps, ramps, feeders, etc) may be placed in pens without prior approval from an agriculture science teacher.
5. No additional panels, wire, wood or any fencing is to be placed in the pens or barn without prior approval.
6. Students and parents must observe opening and closing times. Students violating this rule will be issued a violation notice. Hours are 6:00 am to 10:00 pm.
7. All animal pens must be maintained in a clean, orderly fashion that promotes good health. A feeding program with regular feedings is a must for success. Students violating this rule will be issued a violation notice.
8. Only feeds developed as show feeds and approved for consumption by the exhibitor's species of show animal will be allowed on the premises. The only exception is the addition of certain teacher approved feed additives. Anyone caught feeding unapproved feed or additives will be issued a violation notice.
9. No medications will be given to any animal without the approval of the teacher or a vet. Failure to follow this rule will result in automatic removal from the program.
10. Problems that arise at the facilities need to be addressed with the teacher. Any parent or student that takes it upon themselves to have a physical confrontation with a student will be removed immediately. Family members or guests who cause any problems or disruptions at the facilities will result in the entire family being barred from the program.
11. Sabinal ISD and the agriculture science teacher are not responsible for the injury, illness or death of any animal kept at the Sabinal School Farm.
12. Failure to follow instructions (verbal or written) regarding pen maintenance and feeding will result in violation notices. The following is the discipline policy for violations as indicated above or in the policy handbook.
  - a. First offense: Teacher issues verbal or written warning to student.
  - b. Second offense or failure to heed first warning: a written violation notice is issued to parent, student, and administration.
  - c. Third offense: Project is removed from the facility within three days. Written notice will be given to students, parents, and administration. The Sabinal Police Department will also be asked to issue a trespass notice barring student from coming onto the facilities. Expenses to haul the animal away will be paid by the student.
13. Students will not be allowed to loiter at the facilities. Students present must be working with their animal or cleaning pens. Failure to do so will result in violation notices. Visitors with any member must have approval with the agriculture science teacher prior to visit. Any unapproved visitor can be cited for trespassing by the police. Agriculture science teacher has the right to remove and ban any visitors from the facilities.
14. All rules and feeding procedures apply every day during the length of the project. Animals must receive proper care during all times. Be sure to treat your project ethically. Neglect or abuse will not be tolerated.

I agree to the above rules and regulations and well as the guidelines set forth by the Medina Valley Agriculture Science Program Handbook.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Cell Number: \_\_\_\_\_ Parent Cell Number: \_\_\_\_\_

Insurance Information

Print Student Name Policy # and or Group #

Print Insured's Name Family Physician and phone number

Insurance Company Insurance 24 hour phone number

Preferred Veterinary Clinic and Vet: \_\_\_\_\_

Please indicate Lamb, Goat, or Swine, gender, quantity and breed:

Species- Lamb, Goat, or Swine	Gender (Market Lamb/Goat/Barrow, Breeding Gilt/Doe/Ewe)	Breed	County and/or Major Show

**AG TEACHER USE ONLY:**

Student Pen Number(s): \_\_\_\_\_ Pen is Clean: \_\_\_\_\_

Student Lock and Chain Number: \_\_\_\_\_

Student has paid deposit (Y/N): \_\_\_\_\_ Method: \_\_\_\_\_

Student/Parent has signed Clean Up Contract (Y/N): \_\_\_\_\_

Animal Information:

Species	Gender	DOB	Registered?	County and/or Majors?



## Sabinal FFA Animal Project Center Clean-Up Day Contract

The appearance of the agriculture facility is a priority; there will be 3 scheduled and MANDATORY “Ag Facility Clean-Up Days”. Each student who keeps their animal at the facility must complete the following in order to maintain a good standing and be eligible to house animals the following school year:

- I agree that I **MUST** complete at least 4 hours of service throughout these 3 days.
- I agree that ALL of the Clean-Up Days are **Mandatory** and that I must dedicate at least 1 hour to be spent at each clean-up day.
- If I am unable to attend the clean-up days for any reason, I am responsible for finding a suitable replacement.
- While working I will be helpful, actively working, and maintain a positive and cooperative working attitude with the Ag teachers, Sabinal ISD staff and other barn members at all times.
  - Lack of involvement (standing around, passing off tasks, etc.) will result in lack of credit for time.
  - It is at the Ag teachers discretion of student involvement and lack of earned hours.
- In order to get credit, the student **MUST** sign in and out with the ag teacher on the clean-up form.
  - Failure to sign in and out with agriculture educator approval, will cause a lack of hours to be counted.
- I understand that if I do not complete my minimum 4 hours and do not attend the clean up days, that I will forfeit my “good standing” for the school year and will not be allowed to keep another project at the project center for the following school year.
  - To earn back privileges the student **MUST** attend every clean up day the following school year for the entirety of the clean up day.

\_\_\_\_\_  
Student Signature                      Date

\_\_\_\_\_  
Print Student Name

\_\_\_\_\_  
Parent/Guardian Signature                      Date

\_\_\_\_\_  
Print Parent/ Guardian Name

### 2022-2023 Clean-Up Days:

*\*Dates are subject to change by Ag teacher discretion, weather, and/or emergencies\**